

## Licensing Act 2003 Premises Licence

### NAME OF LICENSED PREMISES

**Guildford Charcoal Grill**

### ADDRESS OF LICENSED PREMISES

15 Park Street, Guildford, Surrey, GU1 4XB

### ORIGINAL LICENCE COMMENCEMENT DATE

10/04/2015

### EXPIRY DATE, IF TIME LIMITED

N/A

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

-Late Night Refreshment  
-Sale of Alcohol

### Late Night Refreshment Indoors

Day	Start Time	End Time
Monday	23:00	03:15
Tuesday	23:00	03:15
Wednesday	23:00	03:15
Thursday	23:00	03:15
Friday	23:00	03:15
Saturday	23:00	03:15
Sunday	23:00	01:00

**Seasonal Variations:** An extra hour on the date of the commencement of British Summer Time. To continue from close of business on New Year's Eve through to opening time on New Year's Day.

**Non-Standard Timings:** Until 03:30 Monday to Saturday for delivery only



Mike Smith  
Licensing Team Leader  
Guildford Borough Council



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Premises Licence**

**Sale of Alcohol  
Off the premises**

Day	Start Time	End Time
Monday	12:00	03:00
Tuesday	12:00	03:00
Wednesday	12:00	03:00
Thursday	12:00	03:00
Friday	12:00	03:00
Saturday	12:00	03:00
Sunday	12:00	00:00

**Seasonal Variations:** An extra hour on the date of the commencement of British Summer Time. To continue from close of business on New Year's Eve through to opening time on New Year's Day.

**Opening Hours**

Day	Start Time	End Time
Monday	12:00	03:15
Tuesday	12:00	03:15
Wednesday	12:00	03:15
Thursday	12:00	03:15
Friday	12:00	03:15
Saturday	12:00	03:15
Sunday	12:00	01:00

**Seasonal Variations:** An extra hour on the date of the commencement of British Summer Time. To continue from close of business on New Year's Eve through to opening time on New Year's Day.

**WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES**

OFF

**NAME, REGISTERED ADDRESS OF HOLDER OF PREMISES LICENCE**

Mr MutiuTemur  
15 Park Street, Guildford, Surrey, GU1 4XB

Mike Smith  
Licensing Team Leader  
Guildford Borough Council



## Licensing Act 2003 Premises Licence

### REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Company Number: N/A  
Charity Number: N/A

### DETAILS OF DESIGNATED PREMISES SUPERVISOR

Name:	Mr Mutlu Temur
Address:	15 Park Street, Guildford, Surrey, GU1 4XB
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Licence Number:	GUPA1781
Licensed By:	Guildford Borough Council

## Licensing Act 2003 Premises Licence

### Mandatory condition - Sales of alcohol

1. No supply of alcohol may be made under the premises licence –
  - a. at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

### Mandatory condition - Age verification policy

1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
2. The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - a. a holographic mark, or
  - b. an ultraviolet feature.

### Mandatory condition - Permitted price for alcohol

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
  - a. “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - b. “permitted price” is the price found by applying the formula  $P=D+(D \times V)$ , where—
    - i. P is the permitted price,
    - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - c. “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
    - i. the holder of the premises licence,
    - ii. the designated premises supervisor (if any) in respect of such a licence, or
    - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - d. “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - e. “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.  
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.



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### Mandatory condition - Door supervision

Where at specified times one or more individuals must be at the premises to carry out a security activity, all such individuals must be licensed by the 'Security Industry Authority (SIA)

### FURTHER CONDITIONS

#### Additional conditions (updated by Variation to Premise Licence - September 2016, May 2018 and July 2018)

1. A CCTV system must be installed on the premises. The CCTV system installed on the premises is to be fully maintained at all times with monthly maintenance checks being undertaken and shall be operational when the premises are open.
2. The CCTV system must cover all internal public areas and immediate exterior. At least one camera shall provide clear facial recognition of anyone entering the premises. All other cameras installed at the premises to provide identifiable images of individuals present.
3. There must always be a member of staff on the premises able to operate the CCTV system when the premises are open.
4. All CCTV footage is to be retained for a minimum of 28 days and shall be made immediately available, either for viewing or in a format that can be downloaded to a responsible authority upon request within 24 hours.
5. The licensee shall obtain a town link radio and staff shall be trained in its use.
6. The premises management shall carry out ongoing risk assessments of the need to employ SIA accredited door staff, taking the advice of the Surrey Police if there are any local events taking place.
7. When SIA door staff are required, at least one SIA accredited door staff shall be employed at the premises from 23:00 to mid-night and at least two SIA accredited door staff from mid-night until the premises closes to the public.
8. SIA door staff shall be required every Friday, Saturday and Monday evening.
9. SIA door staff shall only be required on a Sunday, Tuesday, Wednesday or Thursday if required by the risk assessment done by the premises management OR if requested by Surrey Police.
10. No new customers shall be admitted to the premises after 03:00 hours Monday-Saturday and all customers shall leave by 03:15 hours. For Sunday, no new customer shall be admitted to the premises after 00:45 hours and all customers must leave by 01:00 hours.
11. The premises is required if it continues to provide food and beverages via a delivery service past 02:45 hours (until 03:30 hours), to have suitable blinds (or other effective physically attached device/s) to clearly show that the premises is closed to the general public.
12. Alcohol can only be supplied OFF the premises via DELIVERY.
13. All deliveries of food and alcohol must be made to a registered home or business address and payment for all food and alcohol deliveries must be made at the time of order at the premises (15 Park Street, Guildford, Surrey, GU1 4XB).
14. The premises will operate a Challenge 25 age verification policy whereby any individual attempting to purchase or take delivery of alcohol who appears to be under the age of 25 will be asked to produce valid identification proving that they are over 18. If an individual is unable to produce valid proof of age the sale or delivery will be refused.
15. All staff, whether paid or unpaid, will receive training regarding their responsibilities under the Licensing Act 2003 prior to being authorised to sell or carry out deliveries of alcohol. This training will include details of the premises age verification policy (Challenge 25), how to check identification and how to refuse sales. Refresher training must be provided at intervals of no more than six months.
16. Records of all staff training will be maintained. The records must include details of the name of the member of staff, the date of the training, the name of the individual providing the training and a summary of its contents. The records will be accessible on the premises and produced for inspection by an authorised officer from a



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Responsible Authority upon request. Each record will be kept on the premises for a minimum period of two years.

17. A refusals log containing details of each refused sale or delivery of alcohol will be maintained at the premises. The log will include as a minimum the date and time of the refusal, the name of the member of staff who refused the sale or delivery, a description of the person who attempted to purchase the alcohol (or the address in the case of delivery orders) and the reason for the refusal. The DPS or a nominated person will monitor the entries in the refusals log at least once per month and sign and date the log to indicate they have done so. The refusals log will be kept on the premises and be available for inspection by an authorised officer from a Responsible Authority upon request.
18. The SIA security staff employed at the premises shall be responsible for maintaining order and minimising noise to the front of the premises.
19. The licensee, management and staff will be responsible for ensuring that a noise nuisance is not created to the rear of the premises, from either people or vehicle noise, during home delivery operations.
20. The licensee shall ensure that all staff, including any new members of staff, are trained to prevent the breakout of excessive noise from the premises and training records shall be kept.
21. No customers to consume food within the shop from 02:45
22. Door staff shall proactively encourage customers to leave the area after being served.

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**Licensing Act 2003  
Premises Licence Summary**

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**EXPIRY DATE, IF TIME LIMITED**

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**Late Night Refreshment  
Indoors**

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## Licensing Act 2003 Premises Licence Summary

### Sale of Alcohol Off the premises

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Company Number: N/A  
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## Licensing Act 2003 Premises Licence Summary

### DESIGNATED PREMISES SUPERVISOR

Mr Mutlu Temur

### STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

N/A



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Guildford Borough Council